Rich Hamilton Productions

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Dear Meeting Planner:

Have you determined who will be doing the introduction for Rich Hamilton's program?

Enclosed is a copy of the introduction for your introducer. Please pass it on and be sure we're advised who will be doing the introduction. It's best if I can meet the introducer briefly prior to the program.

Introductions are important not only for my benefit, but for yours, too. A well done introduction can make a big difference in how a talk is received. It sets the proper tone for the audience and gets the program off to a great start.

For this program, this short introduction is best. Feel free to personalize it any way you see fit.

When food service is scheduled, we like to remind planners to make an additional announcement about 10 minutes before I start. This announcement should urge your participants to "Get your coffee refills now because the program will start shortly."

Call if you have any questions or if you need help.

Regards,

Rich Hamilton

Note to Introducer: A well done introduction can make a big difference in how a talk is received. Rich has discovered that his talk is better received with this <u>short</u> introduction. Don't change it much because it relates to some points Rich will cover.

INTRODUCTION FOR RICH HAMILTON

Rich Hamilton would rather be at Disneyland today, but we convinced him he should come here instead.

Rich is the author of *Disney Magic* and other books about Disney business methods.

Rich sees things at Disneyland that the rest of us miss... then figures out how we can use the same *Disney success secrets*.

(Pause...)

Please help me welcome - Rich Hamilton!